

**Central Region VMT Training – single day**

**May 9, 2014, 10 AM – 1 PM** (lunch provided)

Carbon County Events Center, Board Room, #112  
450 S. Fairgrounds Way, Price UT 84501

Module #1 – Volunteer Management and Organizational Assessment  
Module #2 – Creating a Position Description and Volunteer Application

**June 13, 2014, 10 AM – 1 PM** (lunch provided)

Carbon County Events Center, Board Room, #112  
450 S. Fairgrounds Way, Price UT 84501

Module #3 – Volunteer Recruitment  
W/emphasis on utilizing Volunteer Solutions and/or Volunteer<sup>2</sup>

**July 11, 2014, 10 AM – 1 PM** (lunch provided)

Carbon County Events Center, Board Room, #112  
450 S. Fairgrounds Way, Price UT 84501

Module #4 – Interviewing Volunteers  
Module #5 – Orienting & Training Volunteers

**August 8, 2014, 10 AM – 1 PM** (lunch provided)

Carbon County Events Center, Board Room, #112  
450 S. Fairgrounds Way, Price UT 84501

Module #6 – Placing & Supervising Volunteers  
Module #9 – Performance Reviews & Handling Performance Problems

**September 12, 2014, 10 AM – 1 PM** (lunch provided)

Carbon County Events Center, Board Room, #112  
450 S. Fairgrounds Way, Price UT 84501

Module #7 – Volunteer Motivation & Retention  
Module # 8 – Volunteer Recognition

**October 10, 2014, 10 AM – 1 PM** (lunch provided)

Carbon County Events Center, Room #112  
450 S. Fairgrounds Way, Price UT 84501

Module #10 – Risk Management in Volunteer Programs  
Module #11 – Volunteer Program Evaluation

## **Central Region VMT Training – Multi-day**

**August 28-29, 9AM – 4:30 PM**, each day (continental breakfast, lunch & snacks provided)

Six County Association of Governments, Board Room  
250 N. Main Street, Richfield UT 84701

Module #1 – Volunteer Management and Organizational Assessment  
Module #2 – Creating a Position Description and Volunteer Application  
Module #3 – Volunteer Recruitment  
    W/emphasis on utilizing Volunteer Solutions and/or Volunteer<sup>2</sup>  
Module #4 – Interviewing Volunteers  
Module #5 – Orienting & Training Volunteers  
Module #6 – Placing & Supervising Volunteers  
Module #9 – Performance Reviews & Handling Performance Problems  
Module #7 – Volunteer Motivation & Retention  
Module # 8 – Volunteer Recognition  
Module #10 – Risk Management in Volunteer Programs  
Module #11 – Volunteer Program Evaluation

**September 18-19, 9AM – 4:30 PM**, each day (continental breakfast, lunch & snacks provided)

Uintah Basin Association of Governments, Conference Room  
330 East 100 South, Roosevelt UT 84066

Module #1 – Volunteer Management and Organizational Assessment  
Module #2 – Creating a Position Description and Volunteer Application  
Module #3 – Volunteer Recruitment  
    W/emphasis on utilizing Volunteer Solutions and/or Volunteer<sup>2</sup>  
Module #4 – Interviewing Volunteers  
Module #5 – Orienting & Training Volunteers  
Module #6 – Placing & Supervising Volunteers  
Module #9 – Performance Reviews & Handling Performance Problems  
Module #7 – Volunteer Motivation & Retention  
Module # 8 – Volunteer Recognition  
Module #10 – Risk Management in Volunteer Programs  
Module #11 – Volunteer Program Evaluation

**November 13-14, 9AM – 4:30 PM**, each day (continental breakfast, lunch & snacks provided)

Carbon County Events Center, Room #130  
450 S. Fairgrounds Way, Price UT 84501

Module #1 – Volunteer Management and Organizational Assessment  
Module #2 – Creating a Position Description and Volunteer Application  
Module #3 – Volunteer Recruitment  
    W/emphasis on utilizing Volunteer Solutions and/or Volunteer<sup>2</sup>  
Module #4 – Interviewing Volunteers  
Module #5 – Orienting & Training Volunteers  
Module #6 – Placing & Supervising Volunteers  
Module #9 – Performance Reviews & Handling Performance Problems  
Module #7 – Volunteer Motivation & Retention  
Module # 8 – Volunteer Recognition  
Module #10 – Risk Management in Volunteer Programs  
Module #11 – Volunteer Program Evaluation